

AVAILABLE SERVICES AND PRICES BY COWORK PACKAGE

Services	4Test	4Work4D	4Work4W	Business ON BASE	Business ON PLUS	Business ON Virtual
Communication Services						
Unlimited landline phone use to Portuguese landline numbers	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Unlimited use of Internet (wi-fi)	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Comfort, well-being and common spaces						
Access to micro-wave, fridge and electric kettle and other commodities for small meals at the shared “take a break” spaces	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Access to coffee, soluble drinks and snacks vending machines	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Access to the “take a break” spaces of Floor 1 and 2	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Electric Power, AC and toilets	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Maintenance and cleaning of common spaces	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Outdoor parking	✓	✓	✓	✓	✓	✓ ⁽⁵⁾
Access to private covered parking guaranteed	-	-	-	✓	✓	-
Administrative equipment						
Shared Desk	✓	✓	✓	✓	-	15h/month ⁽²⁾
Individual Desk	-	-	-	-	✓	-
Drawer Unit + Security Key	-	-	✓	✓	-	-
Cabinet + Security Key	-	-	-	-	✓	-
Shared Multifunction Printer	✓ ⁽¹⁾	✓	✓	✓	✓	✓ ⁽⁵⁾
Black and White Copies (B&W)	-	-	40	120	200	120
B&W Copies (per extra unit)	n/a	0,05€ (A4) / 0,10€(A3)				
Color Copies (per unit)	n/a	0,20€ (A4) / 0,40€(A3)				
Registered office, dissemination and secretariat						
Reception and Administrative Support	-	✓	✓	✓	✓	✓
Mail forwarding	-	-	-	-	-	Once a month

Logo and name on the web page	-	-	-	✓	✓	✓
Internal mail distribution	n/a	n/a	n/a	✓	✓	✓
Use of address as registered office	n/a	n/a	n/a	✓	✓	✓
Meetings, training and conferences						
Meeting room not equipped (<i>usage time included</i>)(^{2;3})	-	30 min	3h	9h	12h	9h
Meeting room not equipped: price per hour / price per hour in addition to the included time (Max. 12 people) (^{2;3})	-	(4)	(4)	(4)	(4)	(4)
Meeting / training rooms equipped or not (^{2;3})	-	(4)	(4)	(4)	(4)	(4)
Auditorium (<u>booking required</u>)	-	(4)	(4)	(4)	(4)	(4)
Equipment rental (computers, projectors, other)	-	(4)	(4)	(4)	(4)	(4)
Other services						
Access to workshops and networking actions	✓	✓	✓	✓	✓	✓
<div>Free20€⁽⁶⁾48€⁽⁶⁾70€⁽⁶⁾120€⁽⁶⁾70€⁽⁶⁾</div>						

¹ For scanning purposes only

² Subject to prior booking and availability

³ Multimedia equipment not included. See Annex III

⁴ See Annex III

⁵ Only applicable when using the physical infrastructure of the COWORK Space

⁶ The legal VAT rate in force must be added to the indicated prices